

# Foundations Theological Seminary

## Foundations Bible College



### Transcript Request

Office of Admissions  
53 Foundations Rd.  
Dunn, NC 28334

Phone: (910) 892-8761  
Fax: (910) 892-9322  
Email: admissions@foundations.edu

#### Personal Information

This information is being released on the condition that no other party will have access to such information without written permission of the student.

**Name** \_\_\_\_\_  
Last First Middle / Maiden Name

**Date of Birth** \_\_\_\_\_ **Email Address** \_\_\_\_\_  
mm / dd / yyyy

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Last Date Attended** \_\_\_\_\_ **Last Grade Attended** \_\_\_\_\_

#### Transcript Information

**Send To: Name / Organization** \_\_\_\_\_

**Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **ZIP** \_\_\_\_\_

___ Number of Copies	Official <sup>1</sup>	Graduate	Health Record
First Transcript	Unofficial <sup>2</sup>	College	Other (describe)
Other than first Transcript		Academy	_____

<sup>1</sup>Official Transcript: sent to the new institution, signed and sealed by the Academic Dean of FBC.

<sup>2</sup>Unofficial Transcript: sent to the individual requesting it and marked as unofficial.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
Signature Required to Release Transcript mm / dd / yyyy

#### Payment Information

The *first* transcript request is free. All *additional* copies are \$10.00 each.

You may send payment with your request or call the Business Office to use a credit or debit card.